

## Sales Tax on Rentals

Facility rentals are taxable when an event is being held for amusement, athletic, entertainment, or recreational purposes.

A tax exemption is allowed under the following conditions:

- 1) Admission is charged by the organization holding the event.

***Records Required to be Given to Franklin Public Schools Prior to Rental Approval:***

Provide Franklin Public Schools a completed State of Wisconsin Tax exemption certificate (S-211), indicating Resale as the reason for the exemption by checking the appropriate box on the form, and providing the seller's permit number on the line next to the box.

- 2) The entity is a non-profit organization.

***Records Required to be Given to Franklin Public Schools Prior to Rental Approval:***

Provide Franklin Public Schools a completed State of Wisconsin Tax exemption certificate (S-211), with the appropriate box on the form checked for Governmental Units and Other Exempt Entities, and provide the Certificate of Exempt Status (CES) number on the form. ***Having an IRS determination letter indicating that the entity is exempt from Federal income tax is not sufficient.*** The S-211 is needed to be in compliance with Wisconsin Department of Revenue requirements.

- 3) The event is not for amusement, athletic, entertainment, or recreational (e.g., religious meeting, trade show, seminar, swim lessons). Nothing further is needed. The facility use application indicates that the event is not for amusement, athletic, entertainment, or recreational purposes.

The Wisconsin Department of Revenue Fact Sheet 2107 provides more details regarding tax treatment of multipurpose facilities. Fact Sheet 2107, Form S-211, and the application for exempt status can be obtained by visiting the Department of Revenue's website at <https://www.revenue.wi.gov>