

## 2018-19 Budget

Draft #1

## **Table of Contents**

| Superintendent's Message           | 3  |
|------------------------------------|----|
| Budget Assumptions                 | 4  |
| Revenue Graph                      | 6  |
| Expense Graph                      | 7  |
| Tax Levy Projections               | 8  |
| Tax Levy Rate History              | 9  |
| Budget Summary                     | 10 |
| Appendices District Facts          | 15 |
| Budget Process                     |    |
| Budget Timeline                    |    |
| Long Term Debt and Fund Balance    |    |
| Long Term Debt Schedule            |    |
| FPS Response to Change             |    |
| Fund Explanation                   |    |
| Budget Categories                  |    |
| Budget Detail                      |    |
| Budget Percentages                 | 36 |
| Cost Breakdown                     | 37 |
| Instructional Services             | 38 |
| Information & Technology           | 39 |
| Pupil Services                     | 40 |
| Human Resources                    | 41 |
| Business Services                  | 42 |
| Recreation and Community Education | 43 |
| Buildings and Grounds              | 44 |

### 2018-19 Superintendent's Message

I am delighted to share that during the 2017-18 school year, Franklin Public Schools has been successful in becoming a Better Place to Learn, a Better Place to Work, and part of a Better Community. We have again proven to be one of the best school districts in the State of Wisconsin. Our schools have been rated as significantly exceeding expectations on the State report card. This is the highest possible rating provided by the State and identifies Franklin Public Schools as a high performing district. Our academic achievements are the result of having a clear focus on academic standards and high expectations for teaching and learning. This past year, the Milwaukee Business Journal featured all five of our elementary schools in its list of the 25 highest ranked schools in Milwaukee County. A recent survey from Niche ranked Franklin Public Schools as one of the best school districts in Wisconsin based upon a rigorous analysis for academic and student life data from the U.S. Department of Education. Our rankings were: #2 Best Places to Teach in Wisconsin, #4 Best Teachers in Wisconsin and #8 Best Districts in Wisconsin.

Finally, our District was named in the National Council for Home Safety and Security's 2018 ranking for Best School Districts in America. Out of 9,577 eligible districts, Franklin Public Schools placed in the top 4th percentile!

Franklin Public Schools also continues to lead in providing innovative learning opportunities that align with current and future needs of employers. We established the Saber Business Alliance this year and increased our community partnerships by 76%, offering our students internships, apprenticeships, and job-shadowing experiences. We also continue to grow in our development of a robust manufacturing program which has become a vital part of our District's education for employment plan.

We are extremely excited about the new Forest Park Middle School opening for grades 6-8 in fall 2019. The construction process is on schedule and the building design is going to significantly impact the quality of the educational experiences for our students.

In our budget information, you will hear that our school district is in excellent financial condition. This is due to the ongoing support of our community and the excellent fiscal management of our Board of Education and district administration. In order for children to become fully functioning responsible members of society, they must be properly educated. The support provided at the local, state and federal level make that possible. In the 2018-19 school year, we look forward to a continued partnership with the community that benefits our collective future.

Dr. Judy Mueller Superintendent Franklin Public Schools



#### 2018-19 Budget Assumptions

At this time of year, most of the factors that affect the budget have to be estimated because it is too early to have the actual information. Listed below are the important factors that drive the budget and the types of estimates that we are using.

#### Enrollment

Enrollment is important because it is the main factor in the revenue limit calculation. For budget revenue purposes we are estimating resident enrollment to increase by 20 students for next year. The Board approved 67 open enrollment seats.

#### CPI

The consumer price index for all urban consumers (CPI-U) measures inflation by calculating the average change over time in the prices paid by urban consumers for a market basket of consumer goods and services. In other words it is a measure of the amount of money it takes to buy the same products due to changes in the cost of those products. State legislation has linked the negotiated amount of represented employee raises and the CPI-U. The CPI-U that applies to represented employee negotiations starting in July 2018, is an increase of 2.13%.

#### State Aid and Revenue Limit

The 5.71% increase in the District's equalized value last year is higher than the total increase in equalized value for the state which was about 4.17%. This should make the District appear "richer" in the state formula and would normally result in less state aid than we would otherwise have received. However, with additional state money budgeted for equalization aid, the District could receive slightly more than last year.

The 2017-19 state budget does not increase the revenue limit for 2018-19, but does increase the per pupil categorical aid by \$204 in 2018-19 or approximately \$850,000 for a 1.5% increase in general fund revenue.

#### **Transportation**

The District created a consortium of neighboring school districts for the purpose of controlling transportation costs. The consortium has done just that with no increase in rates for the four years 2012-16. The current contract provides for a 2.5% increase in each of the next four years. It is becoming much more difficult to find drivers in the current economy and although driver wages have increased, they may need to increase significantly to attract qualified drivers.

#### Number of Retirees

We will have 4 teachers retiring at the end of this year, which is below average.

#### Salaries

The District will enter into wage negotiations with represented groups prior to the end of this fiscal year. Due to the nature of negotiations, the anticipated percentage increase in this category is not listed.

#### Benefits

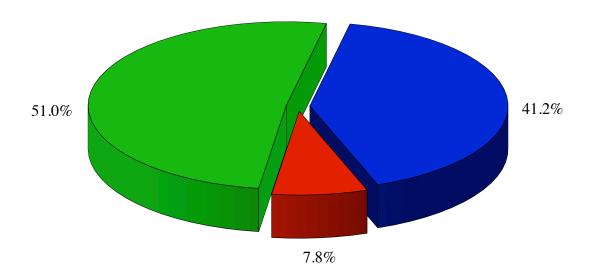
The District's dental insurance rate guarantee will continue through the end of 2018-19, ending July 1, 2019. Due to the staff working on healthy habits, the health insurance rates will also remain the same for 2018-19.

#### Fund Balance

The District will continue to maintain a fund balance that allows for the payment of operating expenses without the need to borrow funds, as well as for future capital purchases, capital projects, maintenance projects, land purchases, and for other Board approved purposes.

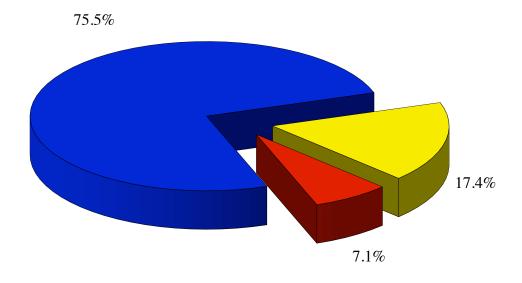
This information will continue to be updated as the budget process continues and more information becomes known. The District will continue to use a conservative approach to budgeting and creating assumptions so that we can provide an excellent education for students while adhering to the revenue limits.

# Franklin Public Schools - 2018-19 Budgeted Revenue for the General and Special Education Funds



■Local Non-Tax Revenue ■Local Tax Revenue ■State & Fed Aid Revenue

# Franklin Public Schools - 2018-19 Budgeted Expenditures for the General and Special Education Funds



Salaries & Benefits Purchased Services Other -supplies, etc.

#### **Estimated Total Tax Levy**

|                              | 2017-18    | 2018-19    | \$ Diff | % Diff |
|------------------------------|------------|------------|---------|--------|
| Educating Children           | 28.564.023 | 29.071.039 | 507.016 | 1.8%   |
| Long Term Debt               | 4.646.004  | 4.652.906  | 6.902   | 0.1%   |
| Recreation & Comm. Education | 573,276    | 573,276    | 0       | 0.0%   |
| Total                        | 33,783,303 | 34,297,221 | 513,918 | 1.5%   |

#### **Additional Information**

The District's equalized value increased by 5.71% last year. As a result, in 2018-19 the District would normally expect the state equalization aid formula to take this above average increase in value into account which means that the state will view the Franklin Public School District as being a slightly "richer" community since the increase in the property tax base per student is slightly more compared to other communities. As the name "equalization aid" implies, the state then gives less state aid to Franklin Public Schools since the state feels that Franklin taxpayers can afford to pay more of the share of the cost of local education. However, due to additional funding at the state level, the District expects to receive additional equalization aid.

#### **Estimated Tax Levy Rate**

|                              | 2017-18 | 2018-19 | \$ Diff | % Diff |
|------------------------------|---------|---------|---------|--------|
| Educating Children           | 9.84    | 10.01   | 0.17    | 1.7%   |
| Long Term Debt               | 1.60    | 1.60    | 0.00    | 0.0%   |
| Recreation & Comm. Education | 0.20    | 0.20    | 0.00    | 0.0%   |
| Total                        | 11.64   | 11.81   | 0.17    | 1.5%   |

<sup>-</sup>this is the rate per \$1,000 of assessed value, (some totals differ due to rounding)

#### **Estimated Property Tax Implications of Proposed 2018-19 Budget**

|  | Franklin Public Schools  Additional Per Year | Recreation and Community Education Additional Per Year |
|--|--|--|
| Assessed Value of \$100,000<br>Assessed Value of \$200,000 | 17.70<br>35.39                               | 0.00   |



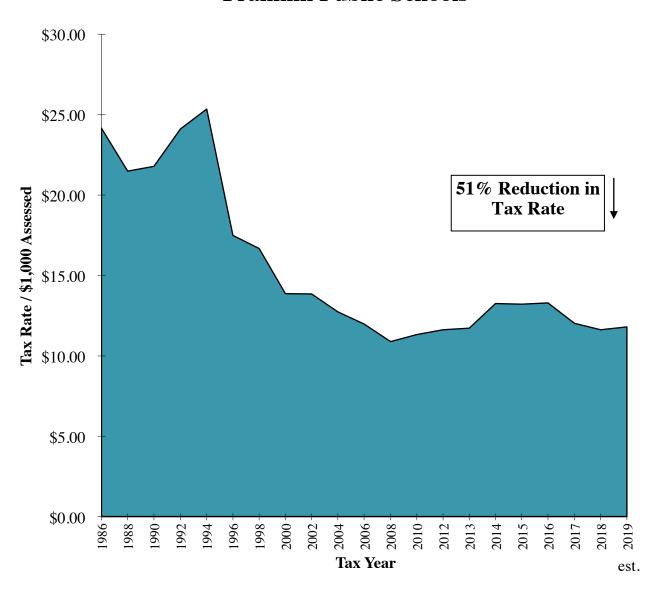
#### These are very tentative Estimates, because:

- 1. The assessed valuation has not yet been determined by the City.
- 2. The number of students for 2018-19 is unknown.
- 3. The amount of State aid has not been determined by the State.
- 4. The State budget has not been finalized.

<sup>-</sup>the % increase in the tax rate is the same as the % increase in the tax levy dollars due to the projected 0% growth in value of the community

## **Tax Rate History**

## Franklin Public Schools



## **Franklin Public Schools**

## **2018-19 Budget - Draft #1**

June 20, 2018

| Regular Education Fund (Fund 10)                            | Actual 2016-17 | Budget 2017-18 | Budget 2018-19 |
|---|----------------|----------------|----------------|
| 930 000 Beginning Fund Balance                              | 19,300,739     | 20,637,492     | 20,182,492     |
| 935 100 Non-Spendable Fund Balance                          | 50,047         | 50,047         |                |
| 936 100 Restricted Fund Balance                             |                |                |                |
| 937 900 Committed Fund Balance                              |                |                |                |
| 938 900 Assigned Fund Balance                               |                |                |                |
| 939 200 Unassigned Fund Balance: Working Capital Needs      | 20,587,445     | 20,132,445     | 20,182,492     |
| 939 900 Unassigned Fund Balance: Other                      |                |                |                |
| 930 000 Total Ending Fund Balance                           | 20,637,492     | 20,182,492     | 20,182,492     |
| Revenues and Other Financing Sources                        |                |                |                |
| Local Sources   |                |                |                |
| 100 Interfund Transfers                                     | 0              | 0              | 0              |
| 210 Taxes   | 28,681,395     | 28,564,023     | 29,071,039     |
| 212-219 Previously Uncollected Tax Amount, TID Closing      | 7,610          | 0              | 10,387         |
| 230 Interfund Payments                                      |                | 0              |                |
| 240-260 Yearbook, Bookstore, Class Project Materials        | 76,035         | 50,100         | 42,300         |
| 270 Event Admissions, Field Trips                           | 186,380        | 192,200        | 211,200        |
| 280 Interest on Investments                                 | 58,282         | 50,000         | 140,000        |
| 290 Student Fees, Facility Use                              | 683,537        | 545,700        | 553,650        |
| Other School Districts Within Wisconsin                     |                |                |                |
| 310 Transit of Aids   | 3,656          | 2,000          | 2,600          |
| 340-390 Open Enrollment                                     | 3,067,851      | 3,176,741      | 3,333,200      |
| Intermediate Sources  |                |                |                |
| 510 Transit of Aids   | 140            | 0              | 0              |
| State Sources   |                |                |                |
| 610, 695 Library, Transportation, 220, Bilingual, Per Pupil | 1,905,025      | 2,628,318      | 3,427,383      |
| 620 Equalization Aid  | 16,037,859     | 17,062,070     | 17,200,000     |
| 630-640 House of Correction, State Grants                   | 531,917        | 453,000        | 619,053        |
| 690 Computer Exemption Reimbursement                        | 69,630         | 70,654         | 71,693         |
| Federal Sources   |                |                |                |
| 730, 780 Special Project Grants, Previous Year Medicaid     | 180,717        | 129,309        | 128,810        |
| 750 ESEA Grants   | 388,379        | 333,304        | 338,811        |
| Other Revenues  |                |                |                |
| 860 Sales/Insurance Reimbursement                           | 61,831         | 0              | 0              |
| 960-970 E-rate funds, Adjustments                           | 59,476         | 197,944        | 122,013        |
| 990 Miscellaneous   | 34,865         | 18,300         | 18,300         |
| Total Revenues & Other Financing Sources                    | 52,034,585     | 53,473,663     | 55,290,439     |

## Franklin Public Schools - 2018-19 Budget

| Regular Education Fund (Fund 10) (continued)                       | Actual 2016-17 | Budget 2017-18 | Budget 2018-19 |
|--|----------------|----------------|----------------|
| Expenditures & Other Financing Uses                                |                |                |                |
| Instruction  |                |                |                |
| 110 000 Elementary Classrooms, Technology Purchases                | 11,130,070     | 12,744,574     | 12,949,289     |
| 120 000 Middle & High School Classes, All Art & Music              | 11,310,574     | 11,769,163     | 12,227,496     |
| Middle & High School Business, TechEd., 130 000 Technology Classes | 1,603,284      | 1,659,523      | 1,899,568      |
| 140 000 Physical Education   | 1,076,800      | 1,146,247      | 1,173,532      |
| 160 000 Co-Curricular Sports & Activities                          | 968,917        | 1,005,587      | 1,043,095      |
| 170 000 Gifted & Talented, Education Provided at Home              | 11,729         | 15,967         | 7,065          |
| Support Services   |                |                |                |
| 210 000 Guidance, Social Work, Psychologist, Medical Staff         | 1,123,881      | 1,177,743      | 1,136,741      |
| 220 000 Instruction, Assessment, Inst. Tech Support                | 788,842        | 795,735        | 1,544,063      |
| 230 000 District-Wide Support & Direction                          | 1,084,070      | 1,255,212      | 1,266,122      |
| 240 000 School Building Administration                             | 2,594,412      | 2,561,257      | 2,569,799      |
| 250 000 Business Services, Transportation, Maintenance, Custodial  | 9,905,472      | 9,799,007      | 10,601,369     |
| 260 000 Human Resources, Technology Support                        | 1,225,896      | 1,162,140      | 361,786        |
| 270 000 District Operations Insurance                              | 432,357        | 504,313        | 488,652        |
| 280 000 Cash Flow Borrowing  | 0              | 0              | 0              |
| 290 000 Retirement Expenses, Admin. Tech Support                   | 1,202,976      | 1,456,486      | 1,261,828      |
| Non-Program Transactions   |                |                |                |
| 410 000 Balance Special Education Fund, Payment to Fund 46         | 5,249,947      | 5,814,823      | 5,711,763      |
| 430 000 Open Enrollment, Post Sec. Options                         | 984,519        | 1,008,886      | 1,032,271      |
| 490 000 Uncollected Tax Repayment                                  | 4,084          | 52,000         | 16,000         |
| Total Expenditures & Other Financing Uses                          | 50,697,831     | 53,928,663     | 55,290,439     |

| Federal Funding for Students with Disabilities | Actual 2016-17 | Budget 2017-18 | Budget 2018-19 |
|--|----------------|----------------|----------------|
| Total Revenues & Other Financing Sources       | 788,022        | 1,091,544      | 1,270,760      |
| Total Expenditures & Other Financing Uses      | 747,191        | 1,091,544      | 1,270,760      |

| Special Education (Fund 27)               | Actual 2016-17 | Budget 2017-18 | Budget 2018-19 |
|---|----------------|----------------|----------------|
| Total Revenues & Other Financing Sources  | 7,256,073      | 7,694,323      | 7,659,763      |
| Total Expenditures & Other Financing Uses | 7,296,904      | 7,694,323      | 7,659,763      |

#### Franklin Public Schools - 2018-19 Budget

| Long Term Debt Fund (Fund 30)              | Actual 2016-17 | Budget 2017-18 | Budget 2018-19 |
|--|----------------|----------------|----------------|
| 900 000 Beginning Fund Balance             | 2,973,124      | 3,919,015      | 3,269,015      |
| 992 000 Residual Equity Transfers In (Out) | 0              | 0              | 0              |
| 900 000 Ending Fund Balance                | 3,919,015      | 3,269,015      | 3,236,765      |
| Total Revenues & Other Financing Sources   | 13,206,326     | 4,646,004      | 4,652,906      |
| 281 000 Long-Term Capital Debt             | 12,260,434     | 5,296,004      | 4,685,156      |
| 282 000 Refinancing                        | 0              | 0              | 0              |
| Total Expenditures & Other Financing Uses  | 12,260,434     | 5,296,004      | 4,685,156      |
| 842 000 Indebtedness, End of Year          | 36,885,702     | 69,155,000     | 66,180,000     |

| Long Term Capital Improvement Trust Fund (Fund 46) | Actual 2016-17 | Budget 2017-18 | Budget 2018-19 |
|--|----------------|----------------|----------------|
| 900 000 Beginning Fund Balance                     | 2,309,523      | 2,321,627      | 2,321,627      |
| 992 000 Residual Equity Transfers In (Out)         | 0              | 0              | 0              |
| 900 000 Ending Fund Balance                        | 2,321,627      | 2,321,627      | 2,321,627      |
| Total Revenues & Other Financing Sources           | 12,104         | 0              | 0              |
| 200 000 Support Services                           | 0              | 0              | 0              |
| Total Expenditures & Other Financing Uses          | 0              | 0              | 0              |

| Capital Projects Fund (Fund 49)            | Actual 2016-17 | Budget 2017-18 | Budget 2018-19 |
|--|----------------|----------------|----------------|
| 900 000 Beginning Fund Balance             | 0              | 43,358,902     | 21,358,902     |
| 992 000 Residual Equity Transfers In (Out) | 0              | 0              | 0              |
| 900 000 Ending Fund Balance                | 43,358,902     | 21,358,902     | 858,902        |
| Total Revenues & Other Financing Sources   | 43,437,637     | 0              | 0              |
| 200 000 Support Services                   | 78,735         | 22,000,000     | 20,500,000     |
| Total Expenditures & Other Financing Uses  | 78,735         | 22,000,000     | 20,500,000     |

| Food Service Fund (Fund 50)               | Actual 2016-17 | Budget 2017-18 | Budget 2018-19 |
|---|----------------|----------------|----------------|
| 900 000 Beginning Fund Balance            | 526,739        | 474,419        | 474,419        |
| 900 000 Ending Fund Balance               | 474,419        | 474,419        | 388,113        |
| Total Revenues & Other Financing Sources  | 1,578,919      | 1,725,950      | 1,577,659      |
| 200 000 Support Services                  | 1,631,239      | 1,725,950      | 1,663,965      |
| Total Expenditures & Other Financing Uses | 1,631,239      | 1,725,950      | 1,663,965      |

| Agency Fund (Fund 60) | Actual 2016-17 | Budget 2018-19 | Budget 2018-19 |
|-----------------------|----------------|----------------|----------------|
| 700 000 Assets        | 122,994        | 130,000        | 130,000        |
| 800 000 Liabilities   | 122,994        | 130,000        | 130,000        |

#### Franklin Public Schools - 2018-19 Budget

| Expendable Trust Fund (Funds 21,28,72)     | Actual 2016-17 | Budget 2018-19 | Budget 2018-19 |
|--|----------------|----------------|----------------|
| 900 000 Beginning Fund Balance             | 1,485,696      | 1,490,219      | 1,490,219      |
| 992 000 Residual Equity Transfers In (Out) | 0              | 0              | 0              |
| 900 000 Ending Fund Balance                | 1,490,219      | 1,490,219      | 1,490,219      |
| Total Revenues & Other Financing Sources   | 665,430        | 700,000        | 700,000        |
| Total Expenditures & Other Financing Uses  | 660,908        | 700,000        | 700,000        |

| Community Education and Recreation Fund<br>(Fund 81 & 82) | Actual 2016-17 | Budget 2017-18 | Budget 2018-19 |
|---|----------------|----------------|----------------|
| 900 000 Beginning Fund Balance                            | 564,968        | 818,635        | 818,635        |
| 900 000 Ending Fund Balance                               | 818,635        | 818,635        | 818,635        |
| Total Revenues & Other Financing Sources                  | 1,528,753      | 1,437,776      | 1,470,904      |
| Total Expenditures & Other Financing Uses                 | 1,275,086      | 1,437,776      | 1,470,904      |

The Community Service Fund is used to account for activities that are not elementary or secondary educational programs, but have the primary function of serving the community. Transactions for these functions are recorded in Fund 80. The district adopts a separate tax levy to support these activities. The Franklin Public School District offers an assortment of recreational, leisure, and enrichment programs. These programs are open to everyone (age appropriate) in the community, and are outside of the regular instructional day. The Community Service fund is supported through a combination of user fees and a local property tax levy. Expenditures associated with providing these programs include personnel costs, purchased services, supplies, and equipment.

#### **Proposed Property Tax Levy**

| Fund                           | Actual 2016-17 | Budget 2017-18 | Budget 2018-19 |
|--------------------------------|----------------|----------------|----------------|
| General Fund                   | 28,681,395     | 28,564,023     | 29,071,039     |
| Debt Service Fund              | 4,146,620      | 4,646,004      | 4,652,906      |
| Recreation Fund                | 573,276        | 573,276        | 573,276        |
| Total Current Levy             | 33,401,291     | 33,783,303     | 34,297,221     |
| Prior Year Tax Levy Chargeback | 3,572          | 0              | 10,387         |
| Total Levy                     | 33,404,863     | 33,783,303     | 34,307,608     |

**Budget Appendices** 

## **District Facts**

## **Enrollment Information**

|                            | Actual       | Actual       | Change in | %      | Budget  | Change in | %      |
|----------------------------|--------------|--------------|-----------|--------|---------|-----------|--------|
|                            | 2016-17      | 2017-18      | Amount    | Change | 2018-19 | Amount    | Change |
|                            |              |              |           |        |         |           |        |
| Elementary                 | 2,254        | 2,302        | 48        | 2.1%   | 2,312   | 10        | 0.4%   |
| Middle School              | 720          | 721          | 1         | 0.1%   | 721     | 0         | 0.0%   |
| High School                | <u>1,508</u> | <u>1,544</u> | <u>36</u> | 2.4%   | 1,554   | <u>10</u> | 0.6%   |
| Total                      | 4,482        | 4,567        | 85        | 1.9%   | 4,587   | 20        | 0.4%   |
| Open Enrollment-In         | 432          | 423          | (9)       | -2.1%  | 423     | 0         | 0.0%   |
| Open Enrollment-Out        | 105          | 98           | (7)       | -6.7%  | 98      | 0         | 0.0%   |
| Chapter 220                | 32           | 26           | (6)       | -18.8% | 26      | 0         | 0.0%   |
| % free & reduced lunch     | 12%          | 16%          | 4%        |        | 16%     | 0         | 0.0%   |
| # of Kindergarten Students | 297          | 299          | 2         | 0.7%   | 299     | 0         | 0.0%   |
| # of HS graduates          | 378          | 365          | (13)      | -3.4%  | 400     | 35        | 9.6%   |

## **Staffing Information**

|                                  | Actual 2016-17 | Actual 2017-18 | Change in Amount | %<br>Change | Budget<br>2018-19 | Change in<br>Amount | %<br>Change |
|----------------------------------|----------------|----------------|------------------|-------------|-------------------|---------------------|-------------|
| Elementary                       |                | 201. 10        | 111119 11111     | 91111195    | 2010 12           | 11119 0110          | onenige     |
| Classroom                        | 109.5          | 109.5          | 0.0              | 0.0%        | 110.5             | 1.0                 | 0.9%        |
| Support                          | 51.1           | 51.2           | 0.1              | 0.2%        | 52.2              | 1.0                 | 2.0%        |
| Average Class Size               | 24.9           | 24.3           | (0.6)            | -2.3%       | 24.2              | (0.1)               | -0.4%       |
| Middle School                    |                |                |                  |             |                   |                     |             |
| Classroom                        | 35.5           | 35.6           | 0.1              | 0.2%        | 35.5              | (0.1)               | -0.3%       |
| Support                          | 13.8           | 13.5           | (0.3)            | -2.2%       | 13.5              | 0.0                 | 0.0%        |
| Average Class Size               | 30.0           | 29.0           | (0.9)            | -3.2%       | 29.0              | 0.0                 | 0.0%        |
| High School                      |                |                |                  |             |                   |                     |             |
| Classroom                        | 74.0           | 73.9           | (0.1)            | -0.1%       | 75.5              | 1.6                 | 2.2%        |
| Support                          | 26.4           | 27.4           | 1.0              | 3.9%        | 27.4              | 0.0                 | 0.0%        |
| Average Class Size               | 27.1           | 26.8           | (0.3)            | -0.9%       | 26.4              | (0.4)               | -1.5%       |
| *exact # not available           |                |                |                  |             |                   |                     |             |
| # of Custodians                  | 41             | 41             | 0                | 0.0%        | 41                | 0                   | 0.0%        |
| # of Food Service staff          | 33             | 31             | (2)              | -6.1%       | 31                | 0                   | 0.0%        |
| # of Ed. Assistants, Secretaries | 116            | 117            | 1                | 0.9%        | 117               | Ő                   | 0.0%        |
| # of Administrators              | 16             | 17             | 1                | 6.3%        | 17                | 0                   | 0.0%        |

## **Student Fee Revenue**

|         | Budgeted |         | Avg. Amt.<br>Per Student |
|---------|----------|---------|--------------------------|
| 2016-17 | 230,000  | 243,754 | 54                       |
| 2017-18 | 225,888  | 239,921 | 53                       |

## **Franklin Foundation Grants**

| 2015-16 | 2016-17 | 2017-18 |
|---------|---------|---------|
| 43 463  | 18 471  | 25 750  |

Foundation Grant Amount

## **Budget Related Information**

|                                | Actual  | Budget  | Change in | %      | Budget  | Change in | %      |
|--------------------------------|---------|---------|-----------|--------|---------|-----------|--------|
|                                | 2016-17 | 2017-18 | Amount    | Change | 2018-19 | Amount    | Change |
| Teacher/Student Ratio          | 14.4    | 14.7    | 0.2       | 1.6%   | 14.6    | (0.1)     | -1%    |
| Total Spending per Student     | 11,768  | 12,220  | 452       | 3.8%   | 12,478  | 259       | 2.1%   |
| Equalized Value per Student    | 616,084 | 639,132 | 23,048    | 3.7%   | 587,555 | (51,578)  | -8.1%  |
| General Fund Taxes per Student | 6,399   | 6,254   | (145)     | -2.3%  | 6,338   | 83        | 1.3%   |

## **Historical Financial Information**

| *7      | Equalized       | e ci     | State Aids  | er er    | 7D T       | 64 CI    |
|---------|-----------------|----------|-------------|----------|------------|----------|
| Year    | Value (tid out) | % Change | (Rev Limit) | % Change | Tax Levy   | % Change |
|         |                 |          |             |          |            |          |
| 2013-14 | 2,530,845,669   |          | 15,453,532  |          | 32,779,684 |          |
| 2014-15 | 2,645,114,646   | 4.5%     | 15,879,888  | 2.8%     | 32,779,474 | 0.0%     |
| 2015-16 | 2,695,113,010   | 1.9%     | 15,279,362  | -3.8%    | 33,400,120 | 1.9%     |
| 2016-17 | 2,761,287,552   | 2.5%     | 16,745,577  | 9.6%     | 33,401,291 | 0.0%     |
| 2017-18 | 2,918,917,079   | 5.7%     | 17,664,042  | 5.5%     | 33,783,303 | 1.1%     |

#### **Educational Statistics**

| Year    | Graduation<br>Rate | Composite<br>ACT<br>Score | # of Native<br>Languages<br>Spoken by<br>Students |
|---------|--------------------|---------------------------|---|
| 2016-17 | 97.9%              | 21.5                      | 34  |

#### Franklin Public Schools Budget Process

The Franklin Public Schools budget process is guided by the school board goals and the principles and ideas listed on the accompanying pages. The steps in the budget process follow the budget timeline that is available on the District's website and also in the Budget Preparation Manual which is provided to all administrators and others responsible for developing components of the budget. In general, principals and other administrators are provided with budget spreadsheets and guiding information in February. Each administrator collaborates with the Director of Business Services on the details of their respective parts of the budget. Because the search for savings, efficiencies, and budget reductions is continuous, it is important that each school has a voice in the process. To provide this voice, the Director of Business Services meets with each principal to discuss and list possible areas of change or reduction. The principals put forth their ideas as well as ideas that they have received from the staff. This list is taken to the Superintendent who schedules a series of budget meetings with the directors. As part of these meetings, an estimated budget level is determined (based on state aid, enrollment, projections, etc.). Other possible reductions or additions are added to the lists, and estimated dollar amounts are attached to each item. All areas of the budget are considered in a district-wide view based on the school board goals and the principles listed on the accompanying pages. Priorities emerge from these discussions and a draft list of reductions that achieves the budget target is developed. This list is then presented at a principal meeting for feedback and further discussion. Based on this discussion, the Superintendent and directors create a draft budget (including reductions) to propose to the school board.

The Franklin Public Schools provide programs designed to meet the needs of students. However, due to state imposed revenue limits and tough economic times, the District often finds itself in a situation where it must cut expenses to balance the budget. When recommending budget cuts, the District takes into consideration the possible effects on the balanced learning experiences for students, as well as the ability to meet legal and statutory requirements.

## 2018-19 Budget Timeline

| Date     | Task   |
|----------|--|
| 01-31-18 | Estimate budget parameters   |
| 01-31-18 | Initial budget projection  |
| 02-28-18 | Estimate enrollment for district including a breakdown for each school     |
| 02-28-18 | Calculate per student budget amounts                                       |
| 03-31-18 | Preliminary staffing plan developed  |
| 04-15-18 | All known employee staffing information given to Business Services         |
| 05-01-18 | Building and department budget process begins                              |
| 05-21-18 | Building/department budgets due in business office                         |
| 05-31-18 | Initial draft of the proposed budget                                       |
| 05-31-18 | Review proposed budget with appropriate staff and revise                   |
| 06-20-18 | Budget presentation at Board meeting                                       |
| 07-01-18 | All 11 &12 month employee information to payroll for July 15th payroll     |
| 07-11-18 | Budget draft #1 approved by School Board to start fiscal year operations   |
| 07-31-18 | Compare budget to previous year actual numbers and adjust as needed        |
| 08-22-18 | Tax levy approved by electors at the Public Hearing/Annual Meeting         |
| 09-01-18 | All employee information to payroll to be included in Sept. 15th payroll   |
| 09-21-18 | Student Count  |
| 10-24-18 | Adjust budget based on final aid and revenue cap from DPI, actual staffing |
| 10-24-18 | School Board adopts adjusted budget and tax levies                         |
| 11-02-18 | District certifies tax levy  |
| 11-02-18 | Adjust building budgets for actual enrollment and District budget changes  |

## Long Term Debt, Cash Flow, and Fund Balance Information

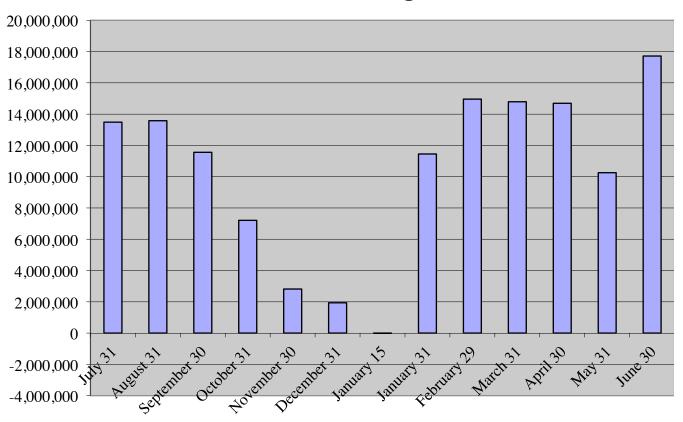
#### **Long Term Debt**

The District has a segregated fund for referendum approved long term debt. This type of borrowing is used to provide funds for large projects such as building or remodeling schools, or purchasing land or equipment. The attached debt schedule lists the current amounts that the District owes for long term debt.

#### **Cash Flow**

One of the financial challenges faced by the District is that revenue tends to be received late in the year in the form of property taxes and state aid while expenses begin immediately with the start of the fiscal year as the District prepares for the new school year. The District is committed to a conservative budget policy of paying its bills without borrowing money for short term expenses. Prior to receiving any tax revenue for example, the District pays out over \$19 million more than it receives in revenue. To accomplish this, the District needs to maintain funds to pay for these expenses until the revenue starts to be received. These funds are called fund balance and are explained in the next section. The graph below shows the projected cash flow for the first year that the District did not borrow funds for short term cash flow.

## **FPS Cash Flow Throughout the Year**



#### **Fund Balance**

Fund balance is essentially the difference between the Districts assets and liabilities at any point in time. Fund balance is usually measured at the end of the fiscal year which is June 30th, when the District has it's highest level of fund balance. In the example above, the District was just barely able to meet expenses prior to receiving the major forms of revenue. As the budget becomes larger, the fund balance must also keep pace. The District's policy on fund balance indicates the need to carry an operating reserve to provide adequate cash flow, serve as a safeguard against unanticipated expenditures and unrealized revenues, raise or maintain the District's bond rating, and lessen the long term tax burden on the community by adding interest revenue and eliminating short term interest expenses. In 2011-12, for the first time in more than 20 years, the District did not borrow money to pay for operating expenses. If the District had not worked for over 20 years to create an adequate fund balance through fiscal constraint, it would have had to borrow just over \$20 million in 2011-12 for operating purposes.

#### Franklin Public School District

#### Debt Service Schedule - Levy Year July 1, 2018

| Description  | 2018                           | 8-19      | 201                              | 9-20      | 2020      | 0-21      | 2021-     | 2022                 | 2022      | 2-23      | 2023      | 3-24      | 2024      | 1-25               | 2025      | 5-26               | 2026      | 5-27      | 2027                             | 7-28                                    |
|--|--------------------------------|-----------|----------------------------------|-----------|-----------|-----------|-----------|----------------------|-----------|-----------|-----------|-----------|-----------|--------------------|-----------|--------------------|-----------|-----------|----------------------------------|---|
| •  | P                              | I         | P                                | I         | P         | I         | P         | I                    | P         | I         | P         | I         | P         | I                  | P         | I                  | P         | I         | P                                | I                                       |
| FHS Bonds #51<br>FHS Bonds #52<br>FP Bonds #54<br>FP Bonds #55 | 1,490,000<br>0<br>990,000<br>0 | 264,681   | 1,540,000<br>0<br>1,125,000<br>0 | 264,681   | 1,125,000 | 264,681   | 1,155,000 | 264,681<br>1,057,900 |           | 264,681   | 1,250,000 | 264,681   | 1,320,000 | 264,681<br>897,075 | 1,385,000 | 264,681<br>829,450 | 1,440,000 | 264,681   | 1,935,000<br>0<br>1,495,000<br>0 | 47,925<br>264,681<br>721,725<br>275,450 |
| TOTAL  | 2,480,000                      | 2,172,906 | 2,665,000                        | 2,106,306 | 2,710,000 | 2,031,306 | 2,785,000 | 1,952,956            | 2,870,000 | 1,870,381 | 2,970,000 | 1,768,456 | 3,090,000 | 1,651,856          | 3,210,000 | 1,530,306          | 3,320,000 | 1,418,506 | 3,430,000                        | 1,309,781                               |
| Total P + I  |                                | 4,652,906 |                                  | 4,771,306 |           | 4,741,306 |           | 4,737,956            |           | 4,740,381 |           | 4,738,456 |           | 4,741,856          |           | 4,740,306          |           | 4,738,506 |                                  | 4,739,781                               |

| Description  | 2028                                   | 8-29      | 2029                   | 9-30      | 2030                        | )-31      | 2031                        | 1-32      | 2032                        | 2-33      | 2033      | 3-34      | 2034      | 1-35      | 2035                   | -36               | 2036      | 5-37      |
|--|--|-----------|------------------------|-----------|-----------------------------|-----------|-----------------------------|-----------|-----------------------------|-----------|-----------|-----------|-----------|-----------|------------------------|-------------------|-----------|-----------|
| _  | P                                      | I         | P                      | I         | P                           | I         | P                           | I         | P                           | I         | P         | I         | P         | I         | P                      | I                 | P         | I         |
| FHS Bonds #51<br>FHS Bonds #52<br>FP Bonds #54<br>FP Bonds #55 | 630,000<br>1,370,000<br>1,540,000<br>0 | ,         | 2,060,000<br>1,595,000 | ,         | 2,120,000<br>1,655,000<br>0 | ,         | 1,535,000<br>2,370,000<br>0 | ,         | 1,545,000<br>2,505,000<br>0 |           | 4,195,000 |           | 4,345,000 |           | 1,315,000<br>3,195,000 | 23,013<br>219,538 | 4,675,000 | 81,813    |
| TOTAL  | 3,540,000                              | 1,197,756 | 3,655,000              | 1,085,844 | 3,775,000                   | 964,200   | 3,905,000                   | 832,947   | 4,050,000                   | 692,450   | 4,195,000 | 546,963   | 4,345,000 | 397,513   | 4,510,000              | 242,550           | 4,675,000 | 81,813    |
| Total P + I  |  | 4,737,756 |                        | 4,740,844 |                             | 4,739,200 |                             | 4,737,947 |                             | 4,742,450 |           | 4,741,963 |           | 4,742,513 |                        | 4,752,550         |           | 4,756,813 |

#### How the Franklin Public Schools Have Responded to Change

State revenue limits on schools began with the 1993-94 school year. The District was generally allowed to increase its revenue per student by 2.5% while adhering to state mandated cost increases which generally increased the cost of educating each student by about 3.4%. Obviously, this is not an economic model that can be sustained indefinitely. The District made many changes in operations to make this work, and also benefitted from having a growing student population. Starting in the 2003-04 school year, the District's enrollment did not grow fast enough to make up for the cost/revenue differential and the District had to cut \$1.1 million in expenses to balance the budget. In the ensuing years the District cut a total of \$4.3 million from expenses and added \$1.8 million in new revenue.

There have been many changes in school funding since the 2010-11 school year. Revenue limits are still in place and the allowable increase per student for the 2018-19 school year is 0.0%. However, on the expense side of the budget, the state mandates for expenditure levels have been eliminated so that the District can better manage its budget.

When determining budget cuts, the District takes into consideration the possible effects on the balanced learning experiences for students, as well as the ability to meet legal and statutory requirements.

## **District Accounting Funds**

#### Fund 10 - Regular Education

The general fund is used to account for all financial transactions relating to the district's current operations, except for those required to be accounted for in other funds. The district must account for special education, long term debt, food service, student activities, and recreation in separate funds.

#### Fund 21, 28 – Donations

These funds account for donations to the District.

#### **Fund 27 – Special Education Fund**

This fund is used to account for expenses related to the education of students with disabilities.

#### Fund 39 – Long Term Debt

This fund is used to account for transactions related to long term debt for land, buildings, equipment or other improvements. All debt in this fund has been approved by a referendum.

#### Fund 46 – Long Term Capital Improvement Trust Fund

This fund is used to account for long term capital improvements paid for by transfers from the general fund.

#### Fund 49 - Capital Projects Fund

This fund is used to account for expenditures financed through long term debt.

#### Fund 50 – Food Service

All expenditures and revenue related to the school food service operation are accounted for in this fund.

#### Fund 60 – Agency Fund

This fund is used to account for assets held by the district for student organizations.

#### Fund 72 – Scholarship Fund

This fund is used to account for donations used for scholarships.

#### Fund 81 - Community Education and Recreation Fund

This fund is used to account for all activities associated with providing recreational programming for the community and other community education programs.

## **District Budget Categories**

#### 110000 - Elementary Classrooms, Technology Purchases

An instructional situation in which one teacher is responsible for providing instruction in two or more curricular areas to the same group of students. This is found almost exclusively at the elementary schools where each classroom teacher teaches reading, writing, math, etc. to the same group of students. This area is also used for the purchase of technology and other capital equipment used by students at all levels.

#### 120000 - Middle & High School Classes, All Art & Music

An instructional situation in which a teacher instructs a group of students in only one curricular area such as math, English, foreign language, science, social studies, etc. These types of classes occur most commonly at the middle and high school level. They also occur at the elementary level for all art and music classes. The alternative high school education program at FHS is included here.

#### 130000 - Middle and High School Business, Tech-Ed, Technology Classes

Consists of occupationally related subject matter and related experiences designed to develop the knowledge, skills, attitudes, and appreciation's that relate to the world of work. These are mainly middle and high school classes in business, technology, health, and tech. ed.

#### 140000 - Physical Education

The body of related subject matter and learning activities in health, safety in daily living, physical education, and recreation.

#### 160000 - Co-Curricular Sports and Activities

Comprised of the group of school-sponsored activities designed to provide opportunities for students to participate for purposes such as motivation, enjoyment, and improvement of skills.

#### 170000 - Gifted and Talented & Education Provided at Home

Curriculum which provides for the special needs of students not requiring an individualized education program. These programs are mainly for students identified as gifted and talented. Students requiring instruction at home would be included in this area as well.

#### 210000 - Guidance, Social Work, Psychologist, Medical Staff

Activities designed to assess and improve the well-being of students and to supplement the teaching process. This area includes guidance counselors, social workers, psychologists, and nurses from the entire district.

#### 220000 - Instructional, Curriculum, & Assessment

Activities associated with assisting the instructional staff in providing learning experiences for students. This area works with the instructional staff in developing the curriculum and assessing students. It contains most of the staff development for the teaching staff. It also includes activities concerned with installing and maintaining the technology and technology infrastructure needed by students.

#### 230000 - District-Wide Support and Direction

Activities concerned with establishing and administering policy in connection with operating the school district and expenditures that are of a district-wide nature. The school board and office of the superintendent are included in this area. In addition this area contains technology for staff, and items such as auditing, legal fees, and communication.

#### 240000 - School Building Administration

Activities concerned with the overall responsibility for a school building. This would include office functions as well as field trips, copier and telephone costs.

#### 252000 - Business Services

Activities concerned with the fiscal operations of the school district. This includes accounting, payroll and benefits, purchasing, budget development and management, fiscal reports and documentation, revenue collection, and insurance.

#### 253000 - Custodial Services

Activities concerned with keeping the physical plant open, comfortable, and safe for use. This includes cleaning and minor maintenance at all the buildings as well as utility costs.

#### 254000 - Maintenance

Activities concerned with keeping the grounds, buildings, and equipment in effective working condition and state of repair.

#### 256000 - Pupil Transportation

Activities concerned with the conveyance of students to and from school, as provided by state and federal law. This includes both contracted transportation and transportation provided using district owned vehicles.

#### 264000 - Human Resources

Activities concerned with maintaining an efficient staff for the school system, including such activities as recruitment and placement, staff transfers, training, negotiations, and staff accounting.

#### 266000 - Technology Support

Activities concerned with installing and maintaining the technology needed by students and staff, as well as the infrastructure to support that technology. The state stopped using this function in 2018.

#### **270000 - District Operations Insurance**

This area includes property, liability, and workers compensation insurance.

#### 280000 - Cash Flow Borrowing

Payment of interest on temporary borrowings for cash flow purposes.

#### 290000 - Retirement Expenses, Administrative Technology Support

Benefits paid to or on behalf of former employees of the district. Activities concerned with installing and maintaining the technology and technology infrastructure needed for administrative functions.

#### **400000 - Other Transactions**

Includes transfers between funds, payments for general tuition, and repayment of uncollected taxes.

## Franklin Public Schools

## **2018-19 Budget - Draft #1**

June 20, 2018

#### **Regular Education Revenue**

|   | Actual <u>2016-17</u> | Budget<br>2017-18 | Budget<br>2018-19 | \$ Difference<br>18/19-17/18 | % Difference<br>18/19-17/18 |
|---|-----------------------|-------------------|-------------------|------------------------------|-----------------------------|
| Local Sources                             |                       |                   |                   |                              |                             |
| Taxes                                     | 28,681,395            | 28,564,023        | 29,071,039        | 507,016                      | 1.8%                        |
| Previously Uncollected Tax Amount         | 7,610                 | 0                 | 10,387            | 10,387                       |                             |
| Other Taxes                               | 0                     | 0                 | 0                 | 0                            | 0.0%                        |
| Interfund Payments                        | 0                     | 0                 | 0                 | 0                            | 0.0%                        |
| Yearbook, Bookstore, Materials            | 76,035                | 50,100            | 42,300            | (7,800)                      | -15.6%                      |
| Event Admissions, Field Trips             | 186,380               | 192,200           | 211,200           | 19,000                       | 9.9%                        |
| Interest on Investments                   | 58,282                | 50,000            | 140,000           | 90,000                       | 180.0%                      |
| Student Fees, Facility Use                | 683,537               | 545,700           | 553,650           | 7,950                        | 1.5%                        |
| Other School Districts Within Wiscon      | sin                   |                   |                   |                              |                             |
| Transit of Aids                           | 3,656                 | 2,000             | 2,600             | 600                          | 30.0%                       |
| Open Enrollment, Tuition                  | 3,067,851             | 3,176,741         | 3,333,200         | 156,459                      | 4.9%                        |
| Intermediate Sources                      |                       |                   |                   |                              |                             |
| Transit of Aids                           | 140                   | 0                 | 0                 | 0                            |                             |
| State Sources                             |                       |                   |                   |                              |                             |
| Library, Trans, 220, Bilingual, Per Pupil | 1,905,025             | 2,628,318         | 3,427,383         | 799,065                      | 30.4%                       |
| Equalization Aid (incl. sp. adj. aid)     | 16,037,859            | 17,062,070        | 17,200,000        | 137,930                      | 0.8%                        |
| House of Correction, State Grants         | 531,917               | 453,000           | 619,053           | 166,053                      | 36.7%                       |
| Computer Exemption Reimbursement          | 69,630                | 70,654            | 71,693            | 1,039                        | 1.5%                        |
| Federal Sources                           |                       |                   |                   |                              |                             |
| Special Project Grants                    | 180,717               | 129,309           | 128,810           | (499)                        | -0.4%                       |
| ESEA Grants                               | 388,379               | 333,304           | 338,811           | 5,507                        | 1.7%                        |
| Other Revenues                            |                       |                   |                   |                              |                             |
| Sales/Insurance Reimbursement             | 61,831                | 0                 | 0                 | 0                            |                             |
| E-rate funds, Adjustments                 | 59,476                | 197,944           | 122,013           | (75,931)                     | -38.4%                      |
| Miscellaneous                             | 34,865                | <u>18,300</u>     | 18,300            | <u>0</u>                     | 0.0%                        |
| Total Revenues                            | 52,034,585            | 53,473,663        | 55,290,439        | 1,816,776                    | 3.4%                        |

| Actual         | Budget         | Budget         | \$ Difference      | % Difference       |
|----------------|----------------|----------------|--------------------|--------------------|
| <u>2016-17</u> | <u>2017-18</u> | <u>2018-19</u> | <u>18/19-17/18</u> | <u>18/19-17/18</u> |

#### Elementary Classrooms, Technology Purchases

An instructional situation in which one teacher is responsible for providing instruction in two or more curricular areas to the same group of students. This is found almost exclusively at the elementary schools where each classroom teacher teaches reading, writing, math, etc. to the same group of students. This area is also used for the purchase of technology and other capital equipment used by students at all levels.

| Salaries           | 6.849.901               | 7.199.043  | 7.455.437  | 256,394   | 3.6%   |
|--------------------|-------------------------|------------|------------|-----------|--------|
| Employee Benefits  | 2,545,896               | 2,817,451  | 2,997,132  | 179,681   | 6.4%   |
| Purchased Services | 700,816                 | 690,000    | 907,010    | 217,010   | 31.5%  |
| Items Under \$300  | 417,978                 | 639,800    | 1,173,710  | 533,910   | 83.4%  |
| Items Over \$300   | 615,479                 | 1,398,280  | 416,000    | (982,280) | -70.2% |
| Total              | $11,\overline{130,070}$ | 12,744,574 | 12,949,289 | 204,715   | 1.6%   |

#### Middle & High School Classes, All Art & Music

An instructional situation in which a teacher instructs a group of students in only one curricular area such as math, English, foreign language, science, social studies, etc. These types of classes occur most commonly at the middle and high school level. They also occur at the elementary level for all art and music classes. The alternative high school education program at FHS is included here.

| Salaries           | 7,794,274  | 8,016,770  | 8,319,340  | 302,570  | 3.8%   |
|--------------------|------------|------------|------------|----------|--------|
| Employee Benefits  | 2,955,609  | 3,124,308  | 3,316,892  | 192,584  | 6.2%   |
| Purchased Services | 59,749     | 138,702    | 109,002    | (29,700) | -21.4% |
| Items Under \$300  | 453,699    | 423,914    | 402,262    | (21,652) | -5.1%  |
| Items Over \$300   | 47,243     | 65,469     | 80,000     | 14,531   | 22.2%  |
| Other Objects      | <u>0</u>   | <u>0</u>   | <u>0</u>   | <u>0</u> |        |
| Total              | 11,310,574 | 11,769,163 | 12,227,496 | 458,333  | 3.9%   |

#### Middle and High School Business, Tech-Ed, Technology Classes

Consists of occupationally related subject matter and related experiences designed to develop the knowledge, skills, attitudes, and appreciation's that relate to the world of work. These are mainly middle and high school classes in business, technology, health, and tech. ed.

| Salaries           | 1.112.061              | 1.070.336              | 1.211.334 | 140,998 | 13.2%  |
|--------------------|------------------------|------------------------|-----------|---------|--------|
| Employee Benefits  | 384,263                | 406,225                | 455,780   | 49,555  | 12.2%  |
| Purchased Services | 9,282                  | 38,110                 | 37,575    | (535)   | -1.4%  |
| Items Under \$300  | 69,962                 | 136,455                | 150,279   | 13,824  | 10.1%  |
| Items Over \$300   | 27,717                 | 8,397                  | 44,600    | 36,203  | 431.1% |
| Total              | $1.6\overline{03.284}$ | $1.65\overline{9.523}$ | 1.899.568 | 240.045 | 14.5%  |

|   | Actual <u>2016-17</u>     | Budget<br>2017-18         | Budget<br>2018-19   | \$ Difference<br>18/19-17/18 | % Difference<br>18/19-17/18 |
|---|---------------------------|---------------------------|---------------------|------------------------------|-----------------------------|
| Physical Education  |                           |                           |                     |                              |                             |
| The body of related subject matter and lear   | rning activities in healt | h, safety in daily living | , physical educatio | n, and recreation.           |                             |
| Salaries  | 775,097                   | 830,881                   | 854,046             | 23,165                       | 2.8%                        |
| Employee Benefits   | 285,590                   | 298,742                   | 300,985             | 2,243                        | 0.8%                        |
| Purchased Services  | 2,116                     | 1,300                     | 0                   | (1,300)                      | -100.0%                     |
| Items Under \$300   | 13,996                    | 15,324                    | 18,501              | 3,177                        | 20.7%                       |
| Items Over \$300  | <u>0</u>                  | <u>0</u>                  | <u>0</u>            | <u>0</u>                     |                             |
| Total   | 1,076,800                 | 1,146,247                 | 1,173,532           | 27,285                       | 2.4%                        |
| Co-Curricular Sports and Activities  Comprised of the group of school-sponsor motivation, enjoyment, and improvement              |                           | to provide opportunities  | for students to par | rticipate for purpo          | ses such as                 |
| Salaries  | 625,565                   | 638,717                   | 639,569             | 852                          | 0.1%                        |
| Employee Benefits   | 105,278                   | 120,324                   | 154,317             | 33,993                       | 28.3%                       |
| Purchased Services  | 160,420                   | 165,876                   | 168,199             | 2,323                        | 1.4%                        |
| Items Under \$300   | 73,199                    | 72,010                    | 72,250              | 240                          | 0.3%                        |
| Items Over \$300  | 2,580                     | 6,510                     | 6,510               | 0                            | 0.0%                        |
| Other Objects   | 1,875                     | <u>2,150</u>              | 2,250               | 100                          | 4.7%                        |
| Total   | 968,917                   | 1,005,587                 | 1,043,095           | 37,508                       | 3.7%                        |
| Gifted and Talented & Education Prov<br>Curriculum which provides for the special<br>mainly for students identified as gifted and | needs of students not     |                           |                     |                              |                             |
| Salaries  | 1,655                     | 3,500                     | 3,500               | 0                            |                             |
| Employee Benefits   | 234                       | 548                       | 535                 | (13)                         |                             |
| Purchased Services  | 5,146                     | 2,580                     | 2,580               | 0                            | 0.0%                        |
| Items Under \$300   | 4,694                     | 9,339                     | 450                 | (8,889)                      | -95.2%                      |
| Items Over \$300  | <u>0</u>                  | <u>0</u>                  | <u>0</u>            | <u>0</u>                     |                             |
| Total   | 11,729                    | 15,967                    | 7,065               | (8,902)                      | -55.8%                      |
| Cuidanaa Saaial Wark Dayahalagiat   | M. 1' 1 C. CC             |                           |                     |                              |                             |

#### Guidance, Social Work, Psychologist, Medical Staff

Activities designed to assess and improve the well-being of students and to supplement the teaching process. This area includes guidance counselors, social workers, psychologists, and nurses from the entire district.

| Salaries           | 763,499    | 756,087   | 722,037    | (34,050)   | -4.5% |
|--------------------|------------|-----------|------------|------------|-------|
| Employee Benefits  | 289,710    | 295,143   | 280,015    | (15,128)   | -5.1% |
| Purchased Services | 12,258     | 46,989    | 43,700     | (3,289)    | -7.0% |
| Items Under \$300  | 57,939     | 79,524    | 90,489     | 10,965     | 13.8% |
| Other Objects      | <u>475</u> | <u>0</u>  | <u>500</u> | <u>500</u> |       |
| Total              | 1,123,881  | 1,177,743 | 1,136,741  | (41,002)   | -3.5% |

| Actual         | Budget         | Budget  | \$ Difference      | % Difference       |
|----------------|----------------|---------|--------------------|--------------------|
| <u>2016-17</u> | <u>2017-18</u> | 2018-19 | <u>18/19-17/18</u> | <u>18/19-17/18</u> |

#### Instruction, Curriculum, & Assessment

Activities associated with assisting the instructional staff in providing learning experiences for students. This area works with the instructional staff in developing the curriculum and assessing students. It contains most of the staff development for the teaching staff. It also includes activities concerned with installing and maintaining the technology and technology infrastructure needed by students.

| Salaries           | 359,943              | 345,505              | 801,455                | 455,950  | 132.0% |
|--------------------|----------------------|----------------------|------------------------|----------|--------|
| Employee Benefits  | 107,261              | 107,673              | 276,600                | 168,927  | 156.9% |
| Purchased Services | 127,785              | 135,770              | 43,376                 | (92,394) | -68.1% |
| Items Under \$300  | 193,853              | 206,787              | 171,232                | (35,555) | -17.2% |
| Items Over \$300   | 0                    | 0                    | 251,400                | 251,400  |        |
| Other Objects      | 0                    | 0                    | 0                      | <u>0</u> |        |
| Total              | $788,84\overline{2}$ | $795,73\overline{5}$ | $1,544,06\overline{3}$ | 748,328  | 94.0%  |

#### **District-Wide Support and Direction**

Activities concerned with establishing and administering policy in connection with operating the school district and expenditures that are of a district-wide nature. The school board and office of the superintendent are included in this area. In addition this area contains technology for staff, and items such as auditing, legal fees, and communication.

| Salaries           | 387,294       | 374,506       | 395,880   | 21,374   | 5.7%   |
|--------------------|---------------|---------------|-----------|----------|--------|
| Employee Benefits  | 98,870        | 103,156       | 119,692   | 16,536   | 16.0%  |
| Purchased Services | 448,604       | 570,750       | 562,750   | (8,000)  | -1.4%  |
| Items Under \$300  | 64,691        | 75,800        | 73,800    | (2,000)  | -2.6%  |
| Items Over \$300   | 73,676        | 111,000       | 74,000    | (37,000) | -33.3% |
| Other Objects      | <u>10,935</u> | <u>20,000</u> | 40,000    | 20,000   | 100.0% |
| Total              | 1,084,070     | 1,255,212     | 1,266,122 | 10,910   | 0.9%   |

#### **School Building Administration**

Activities concerned with the overall responsibility for a school building. This would include office functions as well as field trips, copier and telephone costs.

| Salaries           | 1,673,691 | 1,668,476  | 1,727,442 | 58,966     | 3.5%   |
|--------------------|-----------|------------|-----------|------------|--------|
| Employee Benefits  | 630,846   | 664,241    | 653,826   | (10,415)   | -1.6%  |
| Purchased Services | 124,932   | 119,396    | 102,350   | (17,046)   | -14.3% |
| Items Under \$300  | 147,659   | 98,214     | 84,181    | (14,033)   | -14.3% |
| Items Over \$300   | 17,284    | 10,680     | 1,000     | (9,680)    | -90.6% |
| Other Objects      | <u>0</u>  | <u>250</u> | 1,000     | <u>750</u> | 300.0% |
| Total              | 2,594,412 | 2,561,257  | 2,569,799 | 8,542      | 0.3%   |

|   | Actual <u>2016-17</u>   | Budget<br>2017-18  | Budget <u>2018-19</u>  | \$ Difference<br><u>18/19-17/18</u>                   | % Difference<br>18/19-17/18                     |
|---|---|--|--|---|---|
| Business Services   |   |  |  |   |   |
| Activities concerned with the fiscal operat development and management, fiscal repo                   |   |  |  | benefits, purchas                                     | ing, budget                                     |
| Salaries Employee Benefits Purchased Services   | 430,561<br>163,139<br>1,410                                     | 435,637<br>165,559<br>9,000                                    | 441,640<br>165,097<br>9,000                                    | 6,003<br>(462)<br>0                                   | 1.4%<br>-0.3%<br>0.0%                           |
| Total   | 595,109   | 610,196  | 615,737  | 5,541   | 0.9%  |
| Custodial Services  |   |  |  |   |   |
| Activities concerned with keeping the phy at all the buildings as well as utility costs.              | rsical plant open, comfo  | ortable, and safe for use                                      | . This includes cle  | aning and minor                                       | maintenance                                     |
| Salaries<br>Employee Benefits<br>Purchased Services<br>Items Under \$300                              | 1,928,461<br>818,606<br>1,366,102<br>285,502                    | 1,990,440<br>934,034<br>1,785,686<br>255,280                   | 2,052,076<br>936,359<br>1,411,046<br>256,630                   | 61,636<br>2,325<br>(374,640)<br>1,350                 | 3.1%<br>0.2%<br>-21.0%<br>0.5%                  |
| Items Over \$300<br>Total   | 12,698<br>4,411,369   | 11,560<br>4,977,000  | 26,560<br>4,682,671  | 15,000<br>(294,329)                                   | 129.8%<br>-5.9%                                 |
| Maintenance Activities concerned with keeping the gro   | unds, buildings, and eq   | quipment in effective wo                                       | orking condition ar  | nd state of repair.                                   |   |
| Salaries<br>Employee Benefits<br>Purchased Services<br>Items Under \$300<br>Items Over \$300<br>Total | 63,600<br>30,151<br>2,843,830<br>72,973<br>199,779<br>3,210,334 | 67,813<br>32,115<br>2,179,850<br>40,772<br>51,500<br>2,372,050 | 70,459<br>32,272<br>3,321,385<br>40,772<br>61,500<br>3,526,388 | 2,646<br>157<br>1,141,535<br>0<br>10,000<br>1,154,338 | 3.9%<br>0.5%<br>52.4%<br>0.0%<br>19.4%<br>48.7% |
| Pupil Transportation  |   |  |  |   |   |
| Activities concerned with the conveyance contracted transportation and transportation                 |   |  | state and federal l  | aw. This include:                                     | s both  |
| Salaries<br>Employee Benefits<br>Purchased Services<br>Items Under \$300<br>Items Over \$300<br>Total | 127,795<br>51,367<br>1,509,488<br>10<br>0<br>1,688,659          | 162,641<br>63,120<br>1,613,000<br>1,000<br>0<br>1,839,761      | 156,194<br>58,379<br>1,561,000<br>1,000<br>0<br>1,776,573      | (6,447)<br>(4,741)<br>(52,000)<br>0<br>(63,188)       | -4.0%<br>-7.5%<br>-3.2%<br>0.0%<br>-3.4%        |

|   | Actual<br>2016-17      | Budget<br>2017-18       | Budget<br>2018-19           | \$ Difference<br>18/19-17/18 | % Difference 18/19-17/18 |
|---|------------------------|-------------------------|-----------------------------|------------------------------|--------------------------|
| Human Resources   |                        |                         |                             |                              |                          |
| Activities concerned with maintaining an ef transfers, training, negotiations, and staff ac |                        | hool system, including  | such activities as r        | ecruitment and pl            | acement, staff           |
| Salaries  | 182,417                | 176,706                 | 180,470                     | 3,764                        | 2.1%                     |
| Employee Benefits   | 62,992                 | 79,460                  | 86,666                      | 7,206                        | 9.1%                     |
| Purchased Services  | 81,670                 | 83,500                  | 86,000                      | 2,500                        | 3.0%                     |
| Items Under \$300   | 9,328                  | 6,150                   | 7,150                       | 1,000                        | 16.3%                    |
| Other Objects   | 2,630                  | 1,500                   | 1,500                       | <u>0</u>                     | 0.0%                     |
| Total   | 339,036                | 347,316                 | 361,786                     | 14,470                       | 4.2%                     |
| Technology Support  |                        |                         |                             |                              |                          |
| Activities concerned with installing and ma that technology. The Department of Public       |                        |                         | and staff, as well a        | s the infrastructur          | e to support             |
| Salaries  | 643,665                | 592,007                 | 0                           | (592,007)                    | -100.0%                  |
| Employee Benefits   | 243,195                | 222,817                 | $\underline{\underline{0}}$ | (222,817)                    | -100.0%                  |
| Total   | 886,860                | 814,824                 | $\overline{0}$              | (814,824)                    | -100.0%                  |
| District Operations Insurance   | 432.357                | 504,313                 | 488,652                     | (15,661)                     | -3.1%                    |
| This area includes property, liability, and we  | ,                      | ,                       | ,                           | (,)                          |                          |
| This area includes property, haomity, and we  | orkers compensation i  | insurance.              |                             |                              |                          |
| Cash Flow Borrowing   | 0                      | 0                       | 0                           | 0                            |                          |
| Payment of interest on temporary borrowing  | gs for cash flow purpo | ses.                    |                             |                              |                          |
| Retirement Expenses   | 1,202,976              | 1,456,486               | 1,198,972                   | (257,514)                    | -17.7%                   |
| Benefits paid to or on behalf of former empl  | oyees of the district. |                         |                             |                              |                          |
| Administrative Technology Services  |                        |                         |                             |                              |                          |
| Activities concerned with installing and ma   | intaining the technolo | ogy and technology infi | rastructure needed          | for administrative           | functions.               |
| Salaries  |                        |                         | 43,525                      | 43,525                       |                          |
| Employee Benefits   |                        |                         | 19,331                      | 19,331                       |                          |
| Total   | 0                      | 0                       | 62,856                      | 62,856                       |                          |
| Other Transactions Includes transfers between funds, payments                               | for general tuition, a | nd repayment of uncoll  | ected taxes.                |                              |                          |
| 71 7  | ,                      | 1 3                     |                             |                              |                          |
| Amount to Balance Special Ed.   | 5,249,947              | 5,814,823               | 5,711,763                   | (103,060)                    | -1.8%                    |
| Open Enrollment, Post Sec. Options  | 984,519                | 1,008,886               | 1,032,271                   | 23,385                       | 2.3%                     |
| Uncollected Tax Repayment   | 4,084<br>6,238,549     | 52,000<br>6,875,709     | 16,000<br>6,760,034         | (36,000)<br>(115,675)        | <u>-69.2%</u>            |
| Total   | 0,438,349              | 0,073,709               | 0,700,034                   | (115,675)                    | -1.7%                    |
| Total - Regular Education Expenditures  | 50,697,831             | 53,928,663              | 55,290,439                  | 1,361,776                    | 2.5%                     |

#### **Summary - Regular Education Expenditures**

|                               | Actual         | Budget         | Budget         | \$ Difference      | % Difference       |
|-------------------------------|----------------|----------------|----------------|--------------------|--------------------|
|                               | <u>2016-17</u> | <u>2017-18</u> | <u>2018-19</u> | <u>18/19-17/18</u> | <u>18/19-17/18</u> |
| Salaries                      | 23.719.478     | 24,329,065     | 25.074.404     | 745,339            | 3.1%               |
| Employee Benefits             | 9,975,982      | 10,891,402     | 11,052,850     | 161,448            | 1.5%               |
| Purchased Services            | 8,438,129      | 8,589,395      | 9,397,244      | 807,849            | 9.4%               |
| Items Under \$300             | 1,865,483      | 2,060,369      | 2,542,706      | 482,337            | 23.4%              |
| Items Over \$300              | 996,456        | 1,663,396      | 961,570        | (701,826)          | -42.2%             |
| Cash Flow Borrowing           | 0              | 0              | 0              | 0                  |                    |
| District Operations Insurance | 432,357        | 504,313        | 488,652        | (15,661)           | -3.1%              |
| Amount to Balance Special Ed. | 5,249,947      | 5,814,823      | 5,711,763      | (103,060)          | -1.8%              |
| Other Objects                 | 19,999         | <u>75,900</u>  | 61,250         | (14,650)           | <u>-19.3%</u>      |
| Total                         | 50,697,831     | 53,928,663     | 55,290,439     | 1,361,776          | 2.5%               |

#### **Summary - Combined Regular and Special Education Expenses**

|                               | Actual         | Budget         | Budget         | \$ Difference      | % Difference       |
|-------------------------------|----------------|----------------|----------------|--------------------|--------------------|
|                               | <u>2016-17</u> | <u>2017-18</u> | <u>2018-19</u> | <u>18/19-17/18</u> | <u>18/19-17/18</u> |
| Salaries                      | 28,587,767     | 29,198,549     | 29,946,592     | 748,043            | 2.6%               |
| Employee Benefits             | 11,735,349     | 13,090,371     | 13,254,555     | 164,184            | 1.3%               |
| Purchased Services            | 9,107,307      | 9,215,265      | 9,979,014      | 763,749            | 8.3%               |
| Items Under \$300             | 1,865,554      | 2,060,369      | 2,546,806      | 486,437            | 23.6%              |
| Items Over \$300              | 996,456        | 1,663,396      | 961,570        | (701,826)          | -42.2%             |
| Cash Flow Borrowing           | 0              | 0              | 0              | 0                  |                    |
| District Operations Insurance | 432,357        | 504,313        | 488,652        | (15,661)           | -3.1%              |
| Other Objects                 | <u>19,999</u>  | <u>75,900</u>  | 61,250         | (14,650)           | -19.3%             |
| Total                         | 52,744,788     | 55,808,163     | 57,238,439     | 1,430,276          | 2.6%               |

#### Federal Funding for Students with Disabilities

Specialized instruction for students with disabilities funded by a federal grant

|              | Actual <u>2016-17</u> | Budget<br><u>2017-18</u> | Budget<br>2018-19 | \$ Difference<br>18/19-17/18 | % Difference <u>18/19-17/18</u> |
|--------------|-----------------------|--------------------------|-------------------|------------------------------|---------------------------------|
| Revenue      | 788,022               | 1,091,544                | 1,270,760         | 179,216                      | 16.4%                           |
| Expenditures | 747,191               | 1,091,544                | 1,270,760         | 179,216                      | 16.4%                           |

#### **Special Education**

Specialized instruction for students with disabilities

|                                 | Actual<br><u>2016-17</u> | Budget<br>2017-18 | Budget<br>2018-19 | \$ Difference<br><u>18/19-17/18</u> | % Difference<br><u>18/19-17/18</u> |
|---------------------------------|--------------------------|-------------------|-------------------|-------------------------------------|------------------------------------|
| Revenue                         |                          |                   |                   |                                     |                                    |
| State Categorical Aid/High Cost | 1,775,382                | 1,680,000         | 1,680,000         | 0                                   | 0.0%                               |
| Federal                         | 164,283                  | 199,500           | 268,000           | 68,500                              | 34.3%                              |
| Payments for Services           | 66,461                   | 0                 | 0                 | 0                                   |                                    |
| Interfund Transfer (10)         | 5,249,947                | <u>5,814,823</u>  | <u>5,711,763</u>  | (103,060)                           | <u>-1.8%</u>                       |
| Total Revenue                   | 7,256,073                | 7,694,323         | 7,659,763         | (34,560)                            | -0.4%                              |
| Expenditures                    |                          |                   |                   |                                     |                                    |
| Salaries                        | 4,868,288                | 4,869,484         | 4,872,188         | 2,704                               | 0.1%                               |
| Employee Benefits               | 1,759,366                | 2,198,969         | 2,201,705         | 2,736                               | 0.1%                               |
| Purchased Services              | 669,178                  | 625,870           | 581,770           | (44,100)                            | -7.0%                              |
| Items Under \$300               | 71                       | 0                 | 4,100             | 4,100                               |                                    |
| Items Over \$300                | 0                        | 0                 | 0                 | 0                                   |                                    |
| Other Objects                   | $\underline{0}$          | <u>0</u>          | <u>0</u>          | <u>0</u>                            |                                    |
| Total Expenditures              | 7,296,904                | 7,694,323         | 7,659,763         | (34,560)                            | -0.4%                              |

#### **Long Term Debt**

Covers the principal and interest for long-term debt

|              | Actual<br><u>2016-17</u> | Budget<br><u>2017-18</u> | Budget<br>2018-19 | \$ Difference<br><u>18/19-17/18</u> | % Difference<br><u>18/19-17/18</u> |
|--------------|--------------------------|--------------------------|-------------------|-------------------------------------|------------------------------------|
| Revenue      | 13,206,326               | 4,646,004                | 4,652,906         | 6,902                               | 0.1%                               |
| Expenditures | 12,260,434               | 5,296,004                | 4,685,156         | (610,848)                           | -11.5%                             |

#### **Long Term Capital Improvement Trust Fund 46**

Accounts for funds to be used for capital building or maintenance projects

|              | Actual <u>2016-17</u> | Budget<br><u>2017-18</u> | Budget<br>2018-19 | \$ Difference<br>18/19-17/18 | % Difference<br>18/19-17/18 |
|--------------|-----------------------|--------------------------|-------------------|------------------------------|-----------------------------|
| Revenue      | 12,104                | 0                        | 0                 | 0                            |                             |
| Expenditures | 0                     | 0                        | 0                 | 0                            |                             |

#### **Capital Projects Fund**

Accounts for funds used for the purchase of land and buildings, and referendum funded projects

|              | Actual <u>2016-17</u> | Budget<br><u>2017-18</u> | Budget<br>2018-19 | \$ Difference<br><u>18/19-17/18</u> | % Difference<br>18/19-17/18 |
|--------------|-----------------------|--------------------------|-------------------|-------------------------------------|-----------------------------|
| Revenue      | 43,437,637            | 0                        | 0                 | 0                                   |                             |
| Expenditures | 78,735                | 22,000,000               | 20,500,000        | (1,500,000)                         | -6.8%                       |

#### **Food Service Fund**

All expenditures and revenue related to the school food service operation

|                    | Actual<br>2016-17 | Budget<br>2017-18 | Budget<br>2018-19 | \$ Difference<br>18/19-17/18 | % Difference<br>18/19-17/18 |
|--------------------|-------------------|-------------------|-------------------|------------------------------|-----------------------------|
| Revenue            |                   | <del></del>       |                   |                              |                             |
| Cash Purchases     | 1,164,015         | 1,286,070         | 1,170,100         | (115,970)                    | -9.0%                       |
| Food Service Aid   | 414,904           | 439,880           | 407,559           | (32,321)                     | <u>-7.3%</u>                |
| Total Revenue      | 1,578,919         | 1,725,950         | 1,577,659         | (148,291)                    | -8.6%                       |
| Expenditures       |                   |                   |                   |                              |                             |
| Salaries           | 599,756           | 651,457           | 659,608           | 8,151                        | 1.3%                        |
| Employee Benefits  | 147,767           | 163,027           | 158,874           | (4,153)                      | -2.5%                       |
| Purchased Services | 37,931            | 59,500            | 69,525            | 10,025                       | 16.8%                       |
| Items Under \$300  | 701,880           | 763,421           | 674,659           | (88,762)                     | -11.6%                      |
| Items Over \$300   | 110,352           | 55,400            | 67,400            | 12,000                       | 21.7%                       |
| Other Objects      | 33,553            | 33,145            | 33,899            | <u>754</u>                   | 2.3%                        |
| Total Expenditures | 1,631,239         | 1,725,950         | 1,663,965         | (61,985)                     | -3.6%                       |

#### **Agency Fund**

Assets held by the District for student organizations

|             | Actual <u>2016-17</u> | Budget<br><u>2017-18</u> | Budget<br>2018-19 | \$ Difference<br><u>18/19-17/18</u> | % Difference<br>18/19-17/18 |
|-------------|-----------------------|--------------------------|-------------------|-------------------------------------|-----------------------------|
| Assets      | 122,994               | 130,000                  | 130,000           | 0                                   | 0.0%                        |
| Liabilities | 122,994               | 130,000                  | 130,000           | 0                                   | 0.0%                        |

#### **Expendable Trust Funds**

Monetary donations to the District

|              | Actual<br><u>2016-17</u> | Budget<br>2017-18 | Budget<br>2018-19 | \$ Difference<br>18/19-17/18 | % Difference <u>18/19-17/18</u> |
|--------------|--------------------------|-------------------|-------------------|------------------------------|---------------------------------|
| Revenue      | 665,430                  | 700,000           | 700,000           | 0                            | 0.0%                            |
| Expenditures | 660,908                  | 700,000           | 700,000           | 0                            | 0.0%                            |

#### **Community Education and Recreation Fund**

All activities associated with providing recreational and educational programming for the community

|                       | Actual 2016-17 | Budget<br>2017-18 | Budget<br>2018-19 | \$ Difference<br>18/19-17/18 | % Difference<br>18/19-17/18 |
|-----------------------|----------------|-------------------|-------------------|------------------------------|-----------------------------|
| Revenue               |                | ·                 |                   |                              |                             |
| Local Tax Levy        | 573,276        | 573,276           | 573,276           | 0                            | 0.0%                        |
| Local Non-Tax Revenue | <u>955,477</u> | 864,500           | <u>897,628</u>    | 33,128                       | <u>3.8%</u>                 |
| Total Revenue         | 1,528,753      | 1,437,776         | 1,470,904         | 33,128                       | 2.3%                        |
| Expenditures          |                |                   |                   |                              |                             |
| Salaries              | 858,628        | 881,096           | 904,415           | 23,319                       | 2.6%                        |
| Employee Benefits     | 221,134        | 276,836           | 284,164           | 7,328                        | 2.6%                        |
| Purchased Services    | 136,525        | 178,597           | 175,220           | (3,377)                      | -1.9%                       |
| Items Under \$300     | 52,065         | 76,250            | 79,130            | 2,880                        | 3.8%                        |
| Items Over \$300      | 6,734          | 24,997            | 27,975            | 2,978                        | 11.9%                       |
| Other                 | <u>0</u>       | <u>0</u>          | <u>0</u>          | <u>0</u>                     |                             |
| Total Expenditures    | 1,275,086      | 1,437,776         | 1,470,904         | 33,128                       | 2.3%                        |

#### **Proposed Property Tax Levy**

| <b>Fund</b>                    | Actual <u>2016-17</u> | Budget<br>2017-18 | Budget<br>2018-19 | \$ Difference<br><u>18/19-17/18</u> | % Difference<br>18/19-17/18 |
|--------------------------------|-----------------------|-------------------|-------------------|-------------------------------------|-----------------------------|
| General Fund                   | 28,681,395            | 28,564,023        | 29,071,039        | 507,016                             | 1.8%                        |
| Debt Service Fund              | 4,146,620             | 4,646,004         | 4,652,906         | 6,902                               | 0.1%                        |
| Community Service Fund         | <u>573,276</u>        | <u>573,276</u>    | <u>573,276</u>    | <u>0</u>                            | 0.0%                        |
| Total Current Year Tax Levy    | 33,401,291            | 33,783,303        | 34,297,221        | 513,918                             | 1.5%                        |
| Prior Year Tax Levy Chargeback | <u>3,572</u>          | <u>0</u>          | 10,387            | 10,387                              |                             |
| Total Tax Levy                 | 33,404,863            | 33,783,303        | 34,307,608        | 524,305                             | 1.6%                        |

#### **Franklin Public Schools**

#### 2018-19 Budget Percentages

|  |             | Ort C             |  |
|--|-------------|-------------------|--|
| Budget Area                                    | \$ Budgeted | % of Total Budget |  |
|  |             |                   |  |
| Salaries and Benefits                          | 43,201,147  | 75.5%             |  |
| Transportation                                 | 2,016,573   | 3.5%              |  |
| Utilities (heat, elec, water, fuel, telephone) | 1,480,556   | 2.6%              |  |
| Tuition to Other Districts                     | 1,076,309   | 1.9%              |  |
| Maintenance                                    | 3,423,657   | 6.0%              |  |
| Technology & Software Purchases                | 2,147,563   | 3.8%              |  |
| Co-Curricular Programs*                        | 1,043,095   | 1.8%              |  |
| District Insurance                             | 488,652     | 0.9%              |  |
| Textbooks                                      | 120,904     | 0.2%              |  |
| Library Books                                  | 81,592      | 0.1%              |  |
| Travel Expense                                 | 240,671     | 0.4%              |  |
|  |             |                   |  |
| Subtotal                                       | 55,320,719  | 97%               |  |
| Difference from Total Budget                   | 1,917,720   | 3%                |  |
|  |             |                   |  |
| Total Operating Budget (Fund 10 & 27)          | 57,238,439  | 100%              |  |

#### Items that are not included above:

Supplies, printing, capital purchases, medical supplies, fees, small equipment, paper, workbooks, some contracted services, and repayment of unpaid property taxes.

<sup>\*</sup>The co-curricular total is provided to illustrate the size of the program. The co-curricular total contains \$793,886 of salaries & benefits that are also included in the Salaries and Benefits category.

## **Breakdown of Large Account Totals**

#### Custodial Services

Activities concerned with keeping the physical plant open, comfortable, and safe for use. This includes cleaning and minor maintenance at all the buildings as well as utility costs.

| Purchased Services Total |         | 1,411,046 |
|--------------------------|---------|-----------|
| Personal Services        | 54,450  |           |
| Gas for Heat             | 476,008 |           |
| Electric                 | 792,488 |           |
| Water/Sewer              | 82,300  |           |
| Conf Exp/Travel          | 3,100   |           |
| Telephone                | 2,700   |           |
| Total                    |         | 1,411,046 |

#### Maintenance

Activities concerned with keeping the grounds, buildings, and equipment in effective working condition and state of repair.

| Purchased Services Total |           | 3,321,385 |
|--------------------------|-----------|-----------|
| Personal Services        | 657,000   |           |
| Maintenance Projects     | 2,637,435 |           |
| Conf Exp/Travel          | 3,000     |           |
| Fuel                     | 23,950    |           |
| Total                    |           | 3,321,385 |

#### **Pupil Transportation**

Activities concerned with the conveyance of students to and from school, as provided by state and federal law. This includes both contracted transportation and transportation provided using district owned vehicles.

| Purchased Services Total  |           | 1,561,000 |
|---------------------------|-----------|-----------|
| Personal Services         | 18,000    |           |
| Contracted Transportation | 1,521,000 |           |
| Fuel                      | 22,000    |           |
| Total                     |           | 1,561,000 |

#### 2018-19 Instructional Services Budget Information

District funds support Instructional Services. Additionally, ESEA Grants (Title II, Title II, Title III), and the ACT 59 Incentive Grant supplement the district Instructional Services operating costs. Our purpose is to improve teaching and learning in Franklin Public Schools continuously. The main categories outlined in this 2018-19 budget narrative highlight the significant expenditures for the upcoming fiscal year.

#### **Teaching and Learning**

During the 2018-19 fiscal school year, Instructional Services has allocated approximately \$230,000 of its operating budget for instructional materials to support all disciplines of our K-12 programming. Specifically, Mathematics, Literacy, Science, and Career/Tech Ed make-up the majority of the budget line items. As we continue to improve our work across the district in all academic disciplines materials, supplies, and software for students and teachers is our number one cost.

#### **Professional Development**

The continued focus to improve daily practice for all, represents a majority of the instructional service's budget. Ongoing professional development for teachers, system specialists, and administration is essential to the district's beliefs of continuous improvement. Professional learning is the lifeline of continuous improvement for all district stakeholders. Additionally, professional development funding is supplemented by Title II and Act 59 Incentive Grant funds.

#### Assessment

Instructional Services has allocated approximately \$65,700 toward student assessment related materials. Measure of Academic Progress (MAP) accounts for two-thirds of that total dollar amount. MAP is utilized as a universal screener for K-8 Response to Intervention for all students and is used throughout the district to measure academic progress from year to year. Another significant portion of assessment related cost is the ACT Aspire Periodic Assessment, which is administered at both middle and high levels. This assessment is utilized to determine ACT readiness and college and career readiness numbers before the state ACT assessment all students take their junior year of high school.

#### 2018-19 Information & Technology Budget Information

#### **General Information**

The total annual Information Technology budget, excluding salaries and benefits, is approximately 1.1 million dollars or about 2 percent of the total District budget. The Information Technology budget is developed collaboratively with input from the IT staff, Directors of Teaching and Learning, building administrators, and instructional technology literacy system specialists. The District Technology Coordinator, LuAnn Zielinski develops & manages the budget around the needs of the District and the goals set forth in the Information & Technology Literacy plan.

This budget provides support to curriculum initiatives (including classroom software and hardware to support the curriculum); ongoing maintenance and replacement of approximately 6,000 devices; repair and replacement of printers, projection units, SMARTBoards, document cameras, mobile devices, and other classroom equipment; ongoing maintenance & replacement of infrastructure components (including servers, switches, routers, firewall, wireless network, fiber, network cabling, malware software, content filtering software, e-mail archiving, and desktop/laptop/mobile device management software); and major district-wide software licensing such as School Messenger, Microsoft Office, Adobe Creative Suites, etc.

The Information Technology Department annually reviews the computer & network replacement cycle & ongoing maintenance and upgrade needs to provide the most stable & reliable infrastructure and classroom tools while being cognizant of the increasing budget constraints. Each year, the IT budget includes updates and improvements toward these needs.

#### **2018-19 IT Budget**

In addition to the annual, ongoing IT budget outlined in the General Information, each year there are areas that are improved to provide the right tools in the classroom and to continue to maintain our infrastructure to support classroom learning. The main areas of focus for 2018-19 include:

- Adding approximately 800 chromebooks for 1:1 at grade 5 & 9
- Replacing projection units with flat panel displays
- Replace ELL & substitute laptops
- Upgrading wireless access points at FHS

#### 2018-19 Pupil Services Budget Information

Special Education and Pupil Services are supported through Funds 10 and 27, and the Individuals with Disabilities Education Act (IDEA) Flow Through Grants. These budgets allow us to continuously improve the services we provide to students with disabilities and to ensure that our programs reflect current best practices in special education. Listed below are some of the initiatives these funds will support this year.

#### **Social Emotional Learning**

In an effort to promote a safe and healthy school environment and help children succeed in school and life, comprehensive social and emotional learning opportunities will be provided to students throughout the district. Social and emotional learning is the process through which children and adults acquire and effectively apply the knowledge, attitudes, and skills necessary to understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions. In the 2018-19 school year, social and emotional competencies will be widely embedded within the district's instructional programming.

#### **Restorative Practices**

Restorative practices will be implemented throughout the district to create a caring and supportive school climate. The programs are designed to help strengthen school communities, prevent bullying and reduce student conflicts. Restorative practices encourage accountability and responsibility through personal reflection within a collaborative planning process.

#### **Nonviolent Crisis Intervention Training**

Training of staff is required for certification and recertification of building based teams due to the increasing need for student safety and prevention of seclusion and restraint.

#### **Special Education Family Engagement**

The district will renew its focus on cultivating and sustaining active and effective partnerships with families by strengthening this essential support needed for school improvement. The district will continue to provide families with educational programming for families through a membership with Parents United and district sponsored programs.

#### **iSummit Training and Inclusive Practices**

School teams will participate in Syracuse University's summer leadership program that promotes key lessons used to create equitable and excellent classrooms for every student. Educators that attend this institute will be using their knowledge to create more inclusive practices in our classrooms this school year.

#### **2018-2019 Human Resources Budget Information**

In the Human Resources Department, we focus our efforts and energies on recruiting and retaining a talented workforce that drives our vision, mission and values. This work must be evident in every HR system we utilize whether it be hiring, performance management, benefit design, professional development, etc.

We employ approximately 550 employees that serve our students everyday. Our employee groups include: The employee groups include, teachers, secretaries, office assistants, educational assistants, custodians, food service employees, recreation employees, administrators and other support personnel (i.e., technical employees, system specialists, bus drivers, psychologists, therapists, etc.).

#### Goals/Projects for the 2018-2019 School Year:

- 1. Staffing: Ensure staffing levels and FTE are appropriate throughout the District to best meet the needs of students and to support District policies, protocols and budget parameters.
- 2. Hiring: Recruiting and selecting top talent for the District is essential for our success. As we finalize and implement the Coherence Plan, we will review our hiring protocols to ensure alignment with our core values. We will continue to use prescreening tools like HireVue and Gallup, but will work to refine our selection process to ensure they are effective, aligned, legal and best practice.
- 3. Performance Management/Wisconsin Educator Effectiveness System: We will continue to take a leadership role in this area and continue to use this system to provide focused, developmental and timely feedback to staff aligned with expected student outcomes.
- 4. Employee Engagement: As detailed in the District Coherence Plan and District Communication Plan, we will use the data from the 2<sup>nd</sup> Employee Engagement survey to drive improvements in the system. Active levels of employee engagement are fundamental for moving our mission and achieving our goals. Leaders and employees will use this data in the system to determine areas of improvement and focus for both the short and long term.
- 5. Wellness: One of the District core values is wellbeing. In addition, our health insurance benefit program and renewal has wellness at the foundation. Over this past school year, and moving forward into next school year, the District Wellness Committee will continue to develop goals, strategies and tactics with measure outcomes to integrate wellness into our District's culture.
- 6. Compensation: Keeping in mind a total compensation mindset and framework, we continue to provide appropriate salary offers and adjustments to staff considering internal and external equity factors.
- 7. HRIS System: We continue the implementation plan for our HR System that captures employee records electronically and streamlines information between HR and employees. We deployed teacher contracts through the system this spring, and will continue to use the system for efficiencies in our record keeping processes.

#### **2018-19 Business Services Budget Information**

The Business Services department encompasses many areas that are essential for student learning. These areas include transportation, food service, buildings and grounds, payroll, benefits, budgeting, accounting, insurance, revenue collection, purchasing, and fiscal reporting and documentation. While many of these responsibilities do not deal directly with students, they lay the foundation for an environment where students can learn. Listed below are highlighted budget areas for 2018-19.

#### **Budget**

The first draft of the budget is finalized in June after months of preparation at all levels. The Board adopts a draft budget to begin the fiscal year on July 1<sup>st</sup> even though there are many unknowns at that time. In August, the annual meeting will review the draft budget and vote on the estimated tax levy. In October, the District will receive the final funding information from the state and will produce the final budget of the year. The Board adopts the final budget in October. In November, the tax information is provided to the City of Franklin.

#### Financial Performance

The District has an excellent track record of financial performance. Moody's Investors Service recently reaffirmed awarding the District a Aa2 rating and described the District's financial position as "robust." In the last full review, Moody's noted that the District has displayed "strong financial management practices, as evidenced by maintenance of healthy general fund reserves and an elimination of annual cash flow borrowing." There will be no cash flow borrowing in 2018-19.

#### **Transportation**

The District created a consortium of the neighboring school districts for the purpose of controlling transportation costs. Franklin Public Schools negotiated with the bus company on behalf of the consortium to create the current contract that covers the years 2016-2021

#### **Direct Internet Connection**

The District will finish installing a fiber line connection directly to an internet point of presence to ensure that students have the internet resources that are needed at an affordable price for the long term.

#### **Health and Dental Insurance**

The District bid out the health and dental insurance last year and will be continuing with Humana for health and dental insurance for 2018-19 with no change in health and dental insurance rates. The health and dental insurance rates are effective until June 30, 2019.

#### **Post Employment Benefits**

The District implemented a plan for reduced post-employment benefits that is estimated to reduce the District's long-term liabilities for all employee groups by \$63 million over 40 years.

## 2018-19 Franklin Community Education and Recreation Budget Information

The 2018-19 budget will fund all of our major programs and some additional sections that were identified by our community survey. As you know, one of our goals as a department for the 2018-19 school year is to address the suggestions to improve current programs. Our staff has looked at those suggestions and will make the following improvements. Youth sports will offer two more grade levels in soccer and flag football. We will also offer 7<sup>th</sup> and 8<sup>th</sup> grade open gym basketball league. The open gym league will be a less structured league than the lower grades but will allow an opportunity to play. Adult fitness will expand offerings on Saturday mornings, and looking at some co-op partnerships for limited day time offerings. Aquatics is adding additional parent/child swim lessons and altering some of the evening schedules to accommodate parent's schedules. These additions and changes were in the comment thread of the survey.

We are excited to offer several new programs this year. An outdoor pickle ball league, in partnership with the city, has been added for senior citizens. This will be paired with our indoor pickle ball league that we offer in the Winter. Seniors will be able to play this sport year-round now. We are also adding an engineering for kids' program. This class is based on robotics labs for children ages 5-7 and grades 3-5. The program will introduce concepts of engineering and the design process.

Capacity of indoor programming space and outdoor green space is still a major factor for programming. We are reaching capacity in several of our most popular programs. Our before and after school care program at all of the elementary schools have space and staffing needs. Our youth sports are at capacity for grade levels now with the additions we will make this year for indoor and outdoor sports. We remain very limited in space for daytime programs. Space, both indoor and outdoor, is our biggest need.

Summer is an exciting time for us as it is our biggest programming period. Our Kids Camp summer program will have over 325 kids enrolled. We are seeing an increase in special populations enrolling in this program and our staff are being trained to care for them. We have several youth sports leagues up and running. Our swim lessons will teach almost half the lessons they will teach for the year during this time.

We thank you for your support of our programs, employees, and our mission.

#### **2018-19 Buildings and Grounds Budget Information**

The Buildings and Grounds Department cleans and maintains over 842,000 square feet in 8 buildings, and over 200 acres of land. I have listed a number of important facts about this department.

- We have a dedicated team of hard working custodians that take great pride in their service to this community.
- Past budget cuts have reduced the cleaning schedule to 4 of 5 days per week.
- We provide services 18 hours a day, 7 days per week.
- We support hundreds of school events, athletic contests, school plays, school concerts, meetings, and various other school related events.
- We support over 40,000 hours of Community Ed and Recreation events such as, night classes, community concerts, and youth league athletic events.
- Due to spring sports needing a great deal of support and the inability of finding summer help during April and early May, we must catch up on our general grounds keeping during late May and early June.
- Roofing, pavement, and HVAC are large cyclical items we should continue to move forward on every year.
- B&G tracks housing development and per household enrollment yields to help forecast future facility needs.

#### **Capital Projects**

Each year we establish a long range maintenance and remodeling budget to complete as many projects as possible. We plan projects for less than our budgeted amount, knowing we must leave room for changing needs and emergencies. This year we will be concentrating on a complete replacement of the heating system at Country Dale, and on numerous safety changes to make our buildings more secure.

In summary, the Buildings and Grounds Department provides numerous support functions for the students and community. It would be difficult to teach, learn, or have an event if the lights did not work, the restrooms were not sanitary or the heat was broken. We are proud of the service we give to everything that happens in our buildings.

## **Long Range Maintenance and Remodeling Projects**

December 13, 2017

|        |          |                          |  | Estimated          | 2018-19   |
|--------|----------|--------------------------|--|--------------------|-----------|
| Item   | Building | Room/Area                | Project Description  | Cost               | Projects  |
| 1      | BF       | Description              | Add stone state  | \$5,000            |           |
| 1 2    | BF       | Receiving<br>Roof        | Add slop sink  | \$3,000<br>\$1,500 |           |
| 3      | BF       | Gym                      | Install outside hose bib for cleaning A/C coils Convert lighting to high bay flourescent       | \$1,300            |           |
| 3<br>4 | вг<br>BF | Gym<br>Grounds           |  | \$130,000          |           |
| 4      | ВГ       | Grounds                  | Create drive loop near receiving area & dumpster enclosure                                     | \$130,000          |           |
| 5      | CD       | Southside of Roof #15    | Install rain gutters   | \$5,000            |           |
| 6      | CD       | School Building          | Replace classroom doors  | \$70,000           |           |
| 7      | CD       | School Building          | Replace remaining coat strips with lockers   | \$50,000           |           |
| 8      | CD       | School Building          | Convert steam boilers to high efficiency hot water   | \$550,000          | \$700,000 |
|        |          |                          | · · · · · · · · · · · · · · · · · · ·  |                    |           |
| 9      | HS       | Exterior                 | Replace lighting north elevation   | \$5,000            |           |
| 10     | HS       | North elevation          | Replace windows  | \$20,000           |           |
| 11     | HS       | Gym                      | Replace HVAC units and add A/C, dehumidification   | \$275,000          | TBD       |
| 12     | HS       | Bathrooms/Teachers/Women | Renovate   | \$8,000            |           |
| 13     | HS       | Bathrooms/Teachers/Men   | Renovate   | \$8,000            |           |
| 14     | HS       | Gym                      | Sand and repaint wood floor  | \$27,000           | \$27,000  |
|        |          |                          |  |                    |           |
|        |          |                          |  |                    |           |
| 15     | PV       | Southeast Restrooms      | Remodel  | \$250,000          |           |
| 16     | PV       | South Main Hall          | Replace ceiling  | \$10,000           |           |
| 17     | PV       | School Building          | Replace remaining coat strips with lockers   | \$50,000           |           |
| 18     | RW       | Pod C                    | Replace existing chalkboards with markerboards   | \$10.000           |           |
| 19     | RW       | Pod E                    | Replace existing chalkboards with markerboards  Replace existing chalkboards with markerboards | \$10,000           |           |
| 20     | RW       | Pod G                    | Replace existing chalkboards with markerboards   | \$10,000           |           |
| 20     | RW<br>RW | Pod G                    |  | \$10,000           |           |
|        |          |                          | Replace two existing operable walls  |                    |           |
| 22     | RW       | School Building          | Replace remaining coat strips with lockers   | \$50,000           |           |
| 23     | SG       | Roof                     | Replace roof section 2   | \$125,000          |           |
| 24     | SG       | Roof                     | Replace roof section 5   | \$75,000           |           |
| 25     | SG       | Roof                     | Replace roof section 6   | \$60,000           |           |
| 26     | SG       | Roof                     | Replace roof section 7   | \$135,000          |           |
| 27     | SG       | Gym                      | Install motorized basketball standards   | \$10,000           |           |
| 28     | SG       | Boiler Room              | Replace boilers  | \$165,000          |           |
| 29     | SG       | School building          | Carpet, multi-year replace all   | \$350,000          |           |
| 30     | SG       | Stage                    | Replace curtain with security panel  | \$10,000           |           |
| 31     | SG       | All Doors                | Rekey to "Best" system   | \$25,000           |           |
|        | -        |                          | •  |                    |           |
|        |          |                          |  |                    |           |
| Total  |          |                          |  | \$2,529,500        | \$727,000 |
|        |          |                          |  |                    |           |